NAOMi Bishop

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NAOMi Bishop

508 Travers Circle Apt. A Mishawaka, IN 46545⦁ 520.296.0296 ⦁ nbishop1@nd.edu

EDUCATION

University of Washington ⦁ June 2010

* Master of Library and Information Science

University of Arizona ⦁ May 2008

* Bachelor of Arts, German Studies, Political Science Cum Lade

EXPERIENCE

University of Notre Dame ⦁ Librarian in Residence ⦁

August 2010 – present

* Kresge Law Library Technical Services and Legal Research Departments
* Government Documents Working Group - review procedures for selecting, receiving, processing, cataloging, and distributing Federal Depository Library documents.
* Electronic Resources Management Working Group- review departmental procedures

related to the acquisition, cataloging, presentation, and maintenance of e-resources.

* Law Library Newsletter- November/ December Issue article on Presidential Libraries.
* 10th Anniversary Partners in Diversity Celebration- planning committee
* Confluence Wiki- lunch presentation and wiki basics workshop
* Research Assistance for Notre Dame Law faculty via email

**University of Washington Engineering Library** ⦁ **Reference Assistant** ⦁

**September 2008 – July 2010**

* Evening and weekend reference assistance 12-20 hours/week
* Assisted patrons in database searching and locating other materials
* Provided information on Patent and Trademark searches
* Worked on special projects as assigned

**National Museum of the American Indian** ⦁ **Archives and Repatriation Intern** ⦁

**June 2009- August 2009**

* Assisted in appraisal, arrangement, and description of repatriation records
* Entered records and historical information into an excel spreadsheet
* Preservation and organization of repatriation research reports and documents
* Provided archival research assistance to repatriation researchers

**University of Arizona Office of Study Abroad and Student Exchange** ⦁

**Student Assistant** ⦁ **September 2007- July 2008**

* Assisted in exchange program research, organization, and promotion
* Provided daily assistance to director and seven study abroad advisors
* Updated Excel spreadsheets for the National Student Exchange Program
* Created program publications and broachers for study abroad programs

**University of Arizona Main and Science and Engineering Library** ⦁

**Student Serials Assistant** ⦁ **January-May 2006**

* Maintained current periodicals shelving and media
* Processed current periodicals including: journals, magazines, and newspapers
* Deselected old newspapers and magazines

**University of Arizona Main and Science and Engineering Library** ⦁

**Information Desk, Circulation, and Shelving** ⦁ **September 2005- May 2006**

* Answered questions at Main and Science Library information desks
* Assisted patrons in finding books, articles, media, reserves and holds
* Provided coordination, supervision, and training of student workers

LEADERSHIP

Kresge Law Library Government Documents Working Group Chair ⦁ Fall 2010

REACH 21 ALA Spectrum Leadership Institute ⦁ June 2010

U. W. Association for Library and Information Science Students Co-Secretary ⦁ 2009-2010

Student Representative U.W. Information School Diversity Committee ⦁ 2008-2010

Profesional Memberships and Activities

American Library Association Member, 2008-present

American Indian Library Association Member, 2008-present

Washington State Library Association Member, 2008- present

Public Libraries Association Member 2009- present

YALSA Member 2009- present

University of Washington Association of Library and Information Students 2008-2010

Conferences Attended

ALA Annual Conference Washington D.C., 2010

SLA Annual Conference Washington D.C., 2009

ACRL Annual Conference Seattle, Washington, 2009

Tribal Libraries, Museums, and Archives Annual Conference Portland, Oregon, 2009

International Experience

Federation of German- American Women’s Club Exchange Program,

 Erlangen, Germany, 2006-2007

Congress-Bundestag Youth Exchange Program, Erlangen, Germany, 2003-2004

VOLUNTEER EXPERIENCE

United Way St. Joseph County Clue Halloween, University of Notre Dame October 2010

Big Brothers Big Sisters of Puget Sound, Seattle, Washington, September 2009 - June 2010

Congress Bundestag Youth Exchange Selection Committee 2009, 2010

ACRL Annual Conference Volunteer Blogger 2009
Seattle Public Library Friends of the Library Book Sale Volunteer 2009
Rainer Beach Library Middle School Read-a-thon 2008

German Teacher, Sam Hughes Elementary, Tucson, Arizona, Spring 2008

Big Brothers, Big Sisters, Tucson, Arizona, 2005-2006, 2007-2008

F.I.F.A World Cup Soccer Championships, Stadium Volunteer Nuremberg, Germany,

June 2006- July 2006

Tempe Public Library, Summer Reading Program Volunteer, Tempe, Arizona,

Summer 1999-2002

SKILLS

* Fluent German language
* Innovative Millennium, Serial Solutions, MS Word, Excel, Publisher, Outlook